

Year: _____

Employment Expenses

Client Name: _____ Social Insurance Number: _____

Please Complete the following form with the information relevant to you. Your eligible expenses will be found on form T2200 Provided by your employer. You do not need to provide receipts but keep them in case the CRA (Canada Revenue agency) Requests to see them. Please provide this form to us at your earliest convenience in order to complete your return.

Expenses incurred to earn salary or commission income

Food: _____ Lodging: _____ Travel: _____

Parking: _____ Stationary: _____ Cell Phone: _____

Advertising: _____ Licences and Fees: _____

Other (Specify): _____

Office – In – Home Expenses

Simplified:

Dollar Amount Per Day: \$2.00 Number Of Days Worked Form Home: _____ (Max \$500.00)

Advanced:

Total Square Feet Of Home: _____ Square feet of Office: _____

Heat: _____ Electricity: _____ Water: _____

Insurance: _____ Maintenance: _____ Property Tax: _____

Rent: _____

Other (Specify): _____

Business Use Of Vehicle:

Make: _____ Model: _____ Year: _____

Total KM Driven for year: _____ KM Driven for Business Purposes: _____

Value Of Vehicle: _____ Fuel: _____ Insurance: _____

License Plate: _____ Repair & Maintenance: _____

Interest Paid on car Loan: _____ Lease Payments for year: _____

Other (Specify): _____